



Broughton Community School PTFA AGM Minutes & Actions

Date: Tuesday 14th January 2025

Financial Update

- Carys is finalizing proceeds from the Winter Warmer Events and School Discos.
- Sue and Carys will produce financial details for the PTFA Newsletter by 31st January 2025.

Winter Warmer Debrief

- Overall positive feedback received.
- Improved queue management kept corridors clearer than previous years.
- Santa presents ran out – will increase quantity next year.
- Time spent with Santa was more effective this year – to maintain same format.
- Stall holders to clearly price goods for visibility.
- **Santa Costume:** Still in staffroom – Gina to ask Aubrey to store in PTFA shed.
- **Wish List:** Worked well. PTFA agreed to purchase remaining items directly to ensure timely delivery.
- **Santa's Grotto Suggestion:** A Christmas Tree Decoration competition was suggested. Concerns raised over transportation logistics. Katherine proposed each Infant School class decorates a tree instead.

School Discos

- Successful event raising approx. £1000 from tickets and tuck sales.
- Final figures to be included in the 31st January newsletter.
- Feedback: Infant School disco was too loud – need to inform parents that 1-2-1 support cannot be provided by staff. Parents/carers welcome to stay with their children if needed.
- Tuck Bags: To include children's names for identification. Extra bags to be prepared for next year.

Upcoming Events & Key Dates

- Mufti Day: 14th February 2025
- PTFA Meeting – 27th February 2025 @ 19:00
- PTFA School Quiz for Adults: 14st March 2025 (TBC) @ Broughton Infant
- BroughtonFest: 28th June 2025 (TBC)
- Mini Broughton Festival with BBQ: 22nd July 2025 (TBC)
- Year 2 & Year 6 Leavers Disco: 18th July 2025

Leavers Party

- **Year 6 Leavers Party:** Confirmed for **18th July 2025, 6pm-8pm.**
- A parent has offered to provide balloons.
- **Year 2 Leavers Hoodies:** School to provide names and recommendations for suppliers but purchases to be organized by parents.

PTFA Members Update

- Katherine has agreed to take the position of Vice Chair

Second hand uniform Shop (Possibility)

- Need to speak to Chris regarding the shipping container.
- Limited interest at Winter Warmer – will continue offering at events.
- Plan to separate out old logo items to increase engagement.

Other Events & Initiatives

- "Dress Up Days: School to provide dates to align with curriculum topics.
- **World Book Day:** Potential Hot Chocolate & Biscuits event – Laura to check feasibility.
- **PTFA School Quiz Night:** Proposed **21st March 2025.**
- Entry fee: **£5 per person, max 8 per table, 10 tables.**
- Activities: 100 square, Heads & Tails.
- PTFA to **host a bar.** Advertise that participants to bring their own snacks.
- **Mufti Days:** Next confirmed **14th February 2025** – Theme: "Wear What You Love." Additional dates to be confirmed.
- **Coin Challenge:** Launch at Easter – children to bring spare coins, class with the most wins a prize (TBC).
- **Mini Broughton Fest:** End-of-term event **22nd July 2025.**



School purchases

- School delaying orders due to a new financial system transition (completion after Easter).
- Carys to follow up with Ruth on £100 classroom donations (only Kingfishers have utilized theirs so far).
- PTFA to place agreed orders directly to avoid delays.
- Amazon Account Suggestion: Carys to investigate feasibility.

Fund Raising

- Monica suggested **additional discos** – dependent on volunteer availability. To be discussed on PTFA WhatsApp group.
- **PTFA-funded items plaque:** Proposal to label items funded by PTFA for visibility.

Gym Equipment

- Mr. Hearn has requested to reinstate traditional gym equipment in the Infant School.
- PTFA agreed to support this in **November 2024**. Awaiting progression by Ruth.

PTFA Meeting Dates

- Suggestion to change meeting day to accommodate more members.
- Next Meeting: **Thursday 27th February 2025, 19:00 @ The Plough**